

**Executive Session  
Minutes 11/7/17**

**Present:**

**Matt Alfieri, President  
Jim Brady, Secretary  
Claire Moore  
Anatoly Tchadliev  
Lori Semeraro  
Joel Braverman**

**Also in attendance:**

**Jason Braun, Property Manager**

**Absent:**

**Michael Variano  
Harriet Klugman  
Anne McKissick**

**Discussion on dog park/run and basketball hoop. Both items tabled until December, when survey would be discussed.**

- **Gas Meter Update**
- **Deck repair update**
- **Church drain update**

**Jason provided updates on projects. Gas meter work was close to completion. Deck work will start after permit is issued. Church drain, permit was applied for and work was expected to take place late November.**

- **Lien updates**

**Board discussed current liens**

- **Budget presentation prep**
- **Garthchester invoice wording approval**

**Discussion and approval of wording for Garthchester invoice. Invoice to show Common Charge as Operating, adding Capital and removing Reserve. Jim Brady to check Garthchester spreadsheet. Percentages do not equal 100% due to percentage of one (1) garage not included in total because the condo owns garage #1.**

- **Holiday Bonus Crew/Staff/Vendors**

**Board crew lunch to be held on December 15.**

**Vendor gifts and staff gifts approved**

- **Holiday Party**

**Holiday Party will be held on Sunday December 10 from 4-7pm. Suzanne to send flyer to Matt for approval.**