



Edgemont
CONDOMINIUM ASSOCIATION
OF TARRYTOWN

(914) 631-4400
(914) 631-4508 FAX

301 Martling Avenue
Tarrytown, NY 10591

The Board's official policy on replacement windows and doors, as published with the August 2006 minutes and subsequently updated, requires a letter to the Property Manager stating that:

1) Your replacement windows and/or patio/deck doors will conform with the _____ color and style of the originals and your contractor is responsible for staining the _____ new trim pieces to match the color of those removed.

2) A replacement entry door will also be similar in color and style to the _____ original, (either a flush door or raised panel door) and

3) You agree that Edgemont Condominium Association will no longer be responsible for repairing or replacing your Unit's new windows or patio/deck doors in the event of broken glass, failed thermal seals, or other functionality _____ issues.

Along with the above mentioned letter, and before the work begins, please provide the Property Manager with the name, address, telephone number, and Westchester home-improvement license number of your contractor, and the contractor's Certificate of Insurance and proof of workmen's compensation insurance coverage. It is also your responsibility to advise any subsequent Unit Owner of the replacement work that has been done and the policies regarding such work.

Please keep a copy of this letter for your files. Please sign and forward the original back to the office and it will be kept in your Unit file.

Thank you for your cooperation. Please call the office at 631-4400 if you have any questions.

Sincerely,

Jason Braun
Edgemont Property Manager

Agreed and Accepted: _____
Name

Unit _____

Date: _____